



OpenTrack Training Course Outline

OpenTrack training is available to licence holders for their nominated participants. The courses are usually held in Sydney at the Plateway offices at Unit 6, 3 Sutherland Street, Clyde. In the event that the numbers exceed those that can be accommodated at Clyde then Plateway will advise an alternative venue closer to the course dates. Venues for courses held in other cities will be notified to participants closer to the course dates.

Guidelines for participation are as follows:

Training Course Structure

From past experience we have divided the course into three segments.

The first segment, to be conducted on the Monday, is an introduction to rail transportation. This segment provides a background in the elements of rail operations that are used in the OpenTrack Rail Network Simulation. As an example, the Rolling Stock basics unit on Monday afternoon gives an understanding of the characteristics of modern rolling stock. Participants can get a feel for typical values that can be experienced when entering data in OpenTrack and understand the criteria being discussed in module OTTM 7 which covers the OpenTrack Rolling Stock elements of Trains and Engines on Thursday.

For those with a background in rail it is not necessary to attend the Monday course units. To make the decision if to participate or not please review the course outline. If you feel comfortable with your knowledge of the course material you can join the course for segments 2 or 3.

The second segment, conducted on Tuesday morning, is also part of the introduction but it covers signalling and safeworking. From past experience we have found that even those experienced with rail operations would appreciate a refresher in these elements.

The third segment is the OpenTrack training course and it commences on Tuesday at 1300. The remainder of Tuesday covers an introduction to the OpenTrack principles. From Wednesday through to Friday we plan to give the participants hands on experience with OpenTrack. To achieve this we ask that participants come equipped with a laptop. For organisations that can release a laptop preloaded with OpenTrack software that is advantageous.

For organisations that do not have laptops that they can release to course participants Plateway will provide laptops preloaded with temporary OpenTrack licenses. An extra cost will be charged for the hire of the laptops. Where a participant can provide a laptop but it does not have an OpenTrack license then Plateway will install the OpenTrack software and provide a temporary licence. In this case, Plateway will require access to the computer on Tuesday evening and Wednesday morning between 0900 and 1100. On the Tuesday evening the OpenTrack software will be loaded and the necessary codes sent to Zurich that will enable the OpenTrack software to be activated on Wednesday morning.

The course proper will concentrate on manual manipulation to ensure that the basics are well drilled. There will be opportunities to demonstrate electronic file transfer and the import and export of files into Excel. Each participant will be issued with a USB memory stick. The stick contains copies of the course material and the OpenTrack Manual issued for the latest versions.

Session Housekeeping

Phone Messages

Participants are asked to have their mobile phones turned off during the training sessions. There will be 90 minutes of breaks during the day designed to enable participants to check messages etc. Messages for participants can be left with Mary Kozar at Plateway. She can be contacted on 02 9637 5380. Mary will ensure that the messages are conveyed to the respective participant at the breaks.

Lunch

Plateway will provide light refreshments at the morning and afternoon breaks and a sandwich lunch. If you have any special food requests (e.g. vegetarian, vegan, gluten free) please email Mary Kozar (mkozar@plateway.com.au) and specify your requirements. Tea, coffee and juice will be provided.

Note Taking

Plateway will provide each participant with hardcopies of each of the presentations. These will be in multislides per page format suitable for writing notes appropriate to the relevant slides. Where licence holders have been issued with their OpenTrack licences we request that each participant brings with them a copy of their OpenTrack manual. For cases where a permanent licence is installed on a client's laptop prior to the course, Plateway will provide a hard copy of the manual.

Fee Structure

Attendance for the full course, per participant: \$3,000 plus GST

Attendance for Segments 2 and 3, per participant: \$2,500 plus GST

Attendance for Segment 3, per participant: \$2,250 plus GST

Courses conducted outside Sydney (e.g. Perth) attract a surcharge of \$500 per participant.

All fees are due and payable 14 days after the date of invoice.

Applications

Applications for participants to attend the course should be made by email to rallan@plateway.com.au or enquire@plateway.com.au .

Applications close 5 working days before the commencement of the course if Plateway is required to provide temporary OpenTrack licences. Where temporary licences are not required then Applications for course attendance can be made up to 3 working days before course commencement.

Queries

If you have any questions please contact Rodney Allan on +61 2 9637 5830 or by email to rallan@plateway.com.au .